

UKPIN Network Standards 2016

UK PIN Network Standards 2016	These are the minimum standards of operation required for recognition as a network operating to UKPIN standards
Designation	Annually renewable. Self-reporting of adherence to standards via submitted form with documentary evidence of minuted meetings incorporating all relevant functions. Annual resubmission
Membership	Multidisciplinary: Open membership to all medical, nursing, scientific, dietetic, Social work and other staff involved in the PID services
Governance	No formal governance structure required. Professional networks acceptable. Officers with defined roles and terms or collaborative rotational hosting are acceptable. Minutes should be taken and made available to all participants in a timely manner. Actions and agreements should be recorded and monitored. An individual must be identified to act as formal point of contact with UKPIN (Network Lead/Chair) responsible for providing annual compliance declarations
Meeting frequency	4 meetings per annum. Fixed or rotational venues acceptable
Quorum	Not required unless decisions made by vote. Attendance should be in line with the expectations of the Immunology Specialist Service Specifications (Adult or Paediatric or both, as applicable)
Essential Functions	Governance: Provide a clinical governance forum with CPD for our network specialist doctors, specialist nurses and primary care clinicians
	Business: To keep up-to-date and discuss local, regional and national issues regarding allergy and immune deficiency commissioning
	Harmonisation of best practice: To create and align referral and management protocols/guidance pathways/information for PID
	Quality Improvement: To support continuous quality improvement in PID care
	Specialist Service Development: To develop regional experts/centres for specific rare diseases/disease subsets and share and discuss difficult or rare cases and improve their specialist service provision
	Audit: To develop shared regional audit programmes
	Accreditation: To support every individual centre in the network to obtain QPIDS accreditation
	Education: To educate trainees and Consultants in PID-related matters (all meeting should have an educational session)
	Research: To promote PID research with a focus on integrating research and clinical activities
	Co-location with regional training committee meetings is acceptable
	Networks combining immunology, allergy or any other relevant functions are acceptable provided PID functions are a component of the meetings as above
Use of UKPIN logo	<i>Permitted only after ratification and permission issued by UKPIN Steering committee</i>
Reporting	Unless adopted by a foundation trust as an operational or lead provider delivery network, network lead will report individually within each host trust through clinical management meetings